

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input checked="" type="checkbox"/> | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Principal

Date of Drill: 9/6/2023 Time drill was held: 8:33 X AM  PM

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: Al

This report is for emergency drill # 1 for school year 2023-2024.

Remarks:

1<sup>st</sup> Drill of the Year (Fire Drill #1)

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: Safety Systems

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_